



VANCOUVER TECHNICAL SECONDARY SCHOOL

2600 East Broadway, Vancouver, BC V5M 1Y5
Tel: 604-713-8215 • Fax: 604-713-8214

Important Information – Please Translate
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Thông tin quan trọng - Xin tìm phiên dịch
ਮਹੱਤਵਪੂਰਨ ਜਾਣਕਾਰੀ-ਮਿਹਰਬਾਨੀ ਕਰਕੇ ਅਨੁਵਾਦ ਕਰੋ/ਕਰਵਾਓ
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April 9, 2020

Dear Vancouver Technical Families,

Thank you for your continued patience and understanding as we navigate these unusual circumstances. We recognize that many students and families are concerned and anxious about the uncertainty during this stressful time. We are optimistic that this week has brought the much needed re-connections between our students and teachers and starting to build a sense of routine and structure.

As outlined in the communication sent to families on April 1st, week 1 was dedicated to training of and collaboration amongst staff, initial connections with our students, and identifying students who require additional support. The focus for week 2 has been to re-connect students with their classroom teachers and initiate the continuity of learning.

We have made arrangements for students who do not have access to technology to receive devices. If you have not been contacted for an appointment by the end of the day on Monday April 13, please contact the grade counsellor.

At this time, students **will not** be permitted into the school to clean out lockers, collect gym strip or other school supplies or personal items such as binders or textbooks. We are establishing a process to allow students who need “essential items” safe access to the building. Essential items at this time are medication that your child may need. To inquire about making an arrangement, please contact Ms. Kauldher by email (skauldher@vsb.bc.ca).

VSB Food Services has developed a weekly option to the daily lunch that is currently offered for families in need . It is a grocery bag filled with lunch supplies. The “Weekly Student Lunch Kit” will include student friendly groceries that is the equivalent of five daily lunches for the student. These bags will be available to families for pick-up from the outside cafeteria doors. An online [Registration Form](#) has been developed to allow families to choose between the daily or weekly option. Please complete the registration form by Friday April 17th.

The District will continue to keep the public informed of matters related to the COVID-19 response. Please visit the District website at www.vsb.bc.ca for additional information as well as the Vancouver Technical [website](#) at for details that are specific to our Vancouver Technical School community.

Please review the information below pertaining to the **technology tools, continuity of learning and school procedures**. If, after reviewing this information, you have specific questions, please **contact** the appropriate staff member(s) as outlined in the last few pages.

We appreciate your patience as we navigate through this unprecedented time.

Vancouver Technical Administration

Roberto Moro, Principal	(Grade 12)
Sangeeta Kauldher, Vice-Principal	(Grades 8,10)
Sonja Rondestvedt, Vice-Principal	(Grades 9,11)



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Technology Tools

There are a few tools that your child is using at school that we thought you should be aware of.

MyEducation BC



All students and parents have access to a MyEducation BC account. This account will be used throughout the year for you as a parent to monitor attendance, check report cards, look at your child's schedule and your child's course requests.

Go to: <https://www.myeducation.gov.bc.ca/aspden/logon.do>

Login ID: Child's Student #

Password: The one you have created or the one your child has created

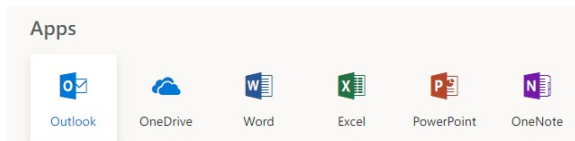
(Please share this password as this is a family account.)

Account Disabled or Reset Password

If you have clicked on the "I forgot my password" link, please note the response may take up to 24 hours.

If your account is disabled, please complete the MyEd Password Reset [form](#) on the Vancouver Technical website.

Office 365



Please note that all staff and students have access to the tool Office 365 to use in their everyday learning, school assignments and presentations. A few classroom teachers are also using this tool to interact with their students.

Here is how your child can access Office 365:

1) Go to the [Vancouver Technical Website](#) and click on the "Office 365" link at the bottom of the website.



2) Or go to www.office.com



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- Type in your VSB email address. "[your student number]@learn.vsb.bc.ca".
(Eg: If my VSB student number is 1234566, my email address is 1234566@learn.vsb.bc.ca)
- Click Next, you will be redirected to the VSB Office 365 login page
- Enter your VSB password (The password is the same one that you have been using to access all other VSB services- school computers, WIFI at school etc.)
If your child has forgotten their password, they can fill out the following [form](#).
We will check it daily and email the student back with their password.
- Click on the “Sign-in” button
- You will be taken to the Office 365 Homepage.
- Click on the tile of the app you would like to use online. Your most frequently accessed apps will be available. If you don't see a particular app, you can also click on "Explore all your apps" to find them.

Microsoft Teams



Most Vancouver Technical Secondary teachers will be supporting the online platform Microsoft Teams for the delivery of educational opportunities during this period of remote learning.

Students can access Teams through Office 365 and clicking the Teams tile.

Students can access a Team for each of their classes (we call these “Classroom Teams”). Teachers are currently working diligently to create learning opportunities that will be hosted in their Classroom Teams.

We are also encouraging students to join the “Student Hub” Team otherwise known as a Microsoft Team Classroom for all our students. This Student Hub is where students can log-in to get general school information (in addition to the school website, Twitter and Instagram) and reach important school supports. It is completely free and part of our district wide Office 365 program.

ALL STUDENTS can join by clicking this [link](#) , which will take them directly to the new “Van Tech Student Hub”.

Resources:

[Intro to Teams](#)

[Students Begin Here](#)

[Guidance for Parents](#)



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Continuity of Learning & School Procedures

When will students hear from their classroom teachers?

- Teachers started contacting their students on Monday, April 6th and completed the process as of today Thursday April 9th.
- If your child has not been contacted by a teacher, please let your grade administrator know.

What will the schedule for the week look like?

- Individual teachers will provide more information about their weekly schedule for their specific course.

How and when can students contact their classroom teachers?

- In their contact with classes, teachers have outlined their plans for communicating with students, including the best times and platforms through which to connect with questions and extra help.
- As has always been the case, parents are welcome to contact teachers with questions or concerns pertaining to their child via email.

When will students be able to access the school to obtain materials?

- We are currently working under District direction and developing a plan to allow access while still abiding by the Provincial Health Order. We are hoping to allow access next week.
- In the interim, teachers are aware that students may not have all learning materials and have planned lessons accordingly.
- If students have left essential supplies such as medications at the school, please contact Ms. Kauldher (skauldher@vsb.bc.ca) to gain access.

How will students access learning opportunities provided by their teachers?

- Most teachers have established virtual classrooms through Microsoft Teams Classrooms.
- Students can access their Teams Classrooms through Office365 at www.office.com
- Type in your VSB email address. "[your student number]@learn.vsb.bc.ca".
(Eg: If my VSB student number is 1234566, my email address is 1234566@learn.vsb.bc.ca)
- Student passwords are the same password used to log onto school computers.
 - **If you forget your password:** Please complete the [form](#) on the Vancouver Technical Website
- Please note that for all interactions on-line, students are expected to abide by the [Vancouver Technical Secondary Digital Code of Conduct](#), the [VSB District Code of Conduct](#), and the [VSB Acceptable Use Policy](#) (signed by all students in September 2019).

How can families support students in learning at home?

- Parents/guardians are not expected to do the job of teachers. Teachers will continue to provide meaningful learning opportunities, though delivered in a different way.
- Parents are, and always have been, our partners in education. In these circumstances, parents can support learning at home by:
 - Establishing new routines and structures to facilitate
 - Providing a comfortable learning space
 - Keeping lines of communication open and checking in with your child often
 - Focusing on physical, mental, and emotional well-being
 - Offering encouragement and support as your child navigates the changes
 - Connecting with the classroom teacher if there are questions or concerns



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How will this situation impact assessment of learning, student progress and final grades?

- Classroom assessment, grading schemes, etc. will be adjusted to focus on key content, curricular competencies, and core competencies.
- All students are expected to continue to participate in, engage with, and complete all of their courses to the best of their ability for the duration of the school year.
- Students who received an “I” on their Term 2 Report Card should have received an “Incomplete/In Progress/I Report” from the classroom teacher outlining an action plan with specific opportunities and strategies to achieve success. This plan may require adjustments based on this new remote learning environment. Please check with the classroom teacher.
- All students will receive a final mark in June based on work completed during year including Term 3 (March 12 to June 23).
- We are waiting for further direction from the Ministry of Education and will provide more details as they become available.

For students with an Individualized Education Plan (IEP), will accommodations for learning continue to be in place?

- Yes, though this plan may require adjustments based on this new remote learning environment.
- All students with an IEP have a Case Manager who will connect with students early this week and check-in on a regular basis. The Case Manager, along with our Student Support Workers, will continue to coordinate support between students and teachers.

How will this situation impact Provincial Assessment for Grade 10 & 11 students?

- The Graduation Numeracy and Literacy Assessments have been postponed. Most of our Grade 10 & 11 students completed these assessments earlier this year. For those that did not, you will anticipate there will be an opportunity later this year.

How will this situation impact Grade 12 students and graduation?

- All Grade 12 students are expected to continue to engage with, and complete all of their courses to the best of their ability for the duration of the school year.
- Students who received an “I” on their Term 2 Report Card should have received an “Incomplete/In Progress/I Report” from the classroom teacher outlining an action plan with specific opportunities and strategies to achieve success. This plan may require adjustments based on this new remote learning environment. Please check with the classroom teacher.
- All students will receive a final mark in June based on work completed during year including Term 3 (March 12 to June 23).
- We are waiting for further direction from the Ministry of Education and will provide more details as they become available.

Are scholarships and awards still being awarded for Grade 12 students?

- Yes, we hope to be awarding our Internal School Scholarships and nominating students for the District Scholarships. The timeline and details will be revised and sent out to Grade 12 families.
- For students seeking nominations for External Scholarships, please continue to follow the procedures as outlined per scholarship. Please note, that Ms. McGillivray will continue to email students with opportunities for external scholarships.



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What is the plan for classroom activities such as field trips, performances, etc.?

- For the foreseeable future, these activities are postponed or cancelled. Classroom Teachers will have more information.

What is the plan for grade-wide and school-wide events such dances, Graduation events?

- Any grade-wide or school-wide events schedule for the month of April have been postponed or cancelled.
- For our Graduation events in June, it is too early to say at this time. We hope to have more clarity soon.

Will the Yearbooks still be printed and distributed?

- Yes, that is the plan. More details to follow.

What is happening with course requests for next year?

- Students completed course requests prior to Spring Break.
- Grade Counsellors will connect with students regarding questions, changes, arising out of the scheduling process. Students and families can also reach out to Grade Counsellors with specific questions or concerns.

Communication

Who do I contact with questions/concerns about...?

...content, progress, learning in a course	Classroom Teachers
...registration for next year’s courses	Grade Counsellor
...graduation requirements	Grade Counsellor
...support for my child with learning needs	Program Case Manager/School Based Resource Teacher (SBRT)
...support for my child with social emotional needs	Grade Counsellor; Youth & Family Worker
...support for technology	Grade Counsellor
...support for family around food security	Grade Counsellor; Youth & Family Worker
...support for Indigenous learners	Indigenous Engagement & Enhancement Worker (IEEW)
...support for substance use/misuse	Supporting and Connecting Youth (SACY) Engagement & Prevention Worker
...support for language interpretation	Grade Counsellor
...support for English Language Learners (ELL)	Classroom Teacher or ELL Department Head
...support for International Program students	International Student Advisor
...student transcripts	Student Records Clerk
...student password assistance	Form on website, Grade Administrator
...general inquiries about school procedures	Administrative Assistant



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Contacts

Role	Name	E-mail
Grade Counsellors		
Grade 8	Mr. David Waisberg	dwaisberg@vsb.bc.ca
Grade 9	Mr. Bodo Niek	bniek@vsb.bc.ca
Grade 10	Mr. Alin Cuerrier	acuerrier@vsb.bc.ca
Grade 11	Mr. Nick Van Iersel	nvaniersel@vsb.bc.ca
Grade 12	Ms. Carolee McGillivray	cmcgillivray@vsb.bc.ca
Program Case Managers/Resource Teacher		
School Based Resource Teacher	Ms. Kynthia Petrakis	cpetrakis@vsb.bc.ca
Junior Links Program	Ms. Kelly Shen	kshen@vsb.bc.ca
Senior Links Program	Ms. Cynthia Mendoza	mcmendoza@vsb.bc.ca
DSP	Mr. Phil Stephens	pstephens@vsb.bc.ca
LSP- Grade 8	Mr. Rod Ofreneo	raofreneo@vsb.bc.ca
LSP- Grade 9	Mr. James Hethey	jhethey@vsb.bc.ca
Support Workers		
Indigenous Education Team	Ms. Liz Krieg	ekrieg@vsb.bc.ca
	Ms. Shawna Tait	stait@vsb.bc.ca
Supporting and Connecting Youth Engagement & Prevention Worker	Ms. Kelly Melsness	kelly.melsness@vch.ca
Youth & Family Worker	Ms. Rene Joiner	rjoiner@vsb.bc.ca
Administration		
Administrative Assistant	Ms. Jackie Lee	jslee@vsb.bc.ca
Student Records Clerk	Ms. Wendy Glennie	wglennie@vsb.bc.ca
Vice-Principal (Grade 8, 10)	Ms. Sangeeta Kauldher	skauldher@vsb.bc.ca
Vice-Principal (Grade 9,11)	Ms. Sonja Rondestvedt	srondestvedt@vsb.bc.ca
Principal (Grade 12)	Mr. Roberto Moro	rmoro@vsb.bc.ca

Resources, Links, & Information

- [Ministry of Education](#): Continuity of Learning
- [VSB Website](#)
- [Vancouver School Board](#): Continuity of Learning
- [Vancouver Technical Secondary School Website](#)
- [VSB Acceptable Use of Technology Policy](#)
- [Adobe CC](#): Adobe access for all VSB Staff and Students
- [SACY](#): Supporting and Connecting Youth
- [Intro to Teams](#) : Introduction to using Microsoft Teams
- [Teams \(Student\)](#): Student Resource for using Microsoft Teams for remote learning
- [Teams \(Parent\)](#): Guidance for Parents as their child uses Microsoft Teams remote learning