



Registering for a Workshop

Step 1

Click on the link

<https://outlook.office365.com/owa/calendar/MageeSecondary@vsbworld.onmicrosoft.com/bookings/>

Step 2

Select a workshop

Select service

Graffiti Workshop - January 28th @10:00am
1 hour
Free

PMA Concert - January 28th @8:50am
1 hour
Free

Step 3

Select the correct date and time of the workshop in the calendar

Graffiti Workshop - January 28th @10:00am
1 hour
Free

PMA Concert - January 28th @8:50am
1 hour
Free

January 28, 8:50 am

These two dates and times must be the same

< > January 2022

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Step 4

Enter the required information (blue box)

Add your details

<input type="text" value="Name"/>	Please let us know if you have any special requirements. Thank you.
<input type="text" value="Email"/>	
<input type="text" value="Address (optional)"/>	
<input type="text" value="Phone number (optional)"/>	
<input type="text" value="Notes (optional)"/>	

Provide additional information

<input type="text" value="Grade"/>	<input type="text"/>
<input type="text" value="Student Number"/>	<input type="text"/>

Step 5

Enter the verification code that is sent to your email account

Verify your email



Please enter the verification code that has been sent to your email address.

Continue

[Send me the code again](#)

[Go back](#)

FINISHED

You will get a confirmation email and will also be able to cancel or re-schedule

Upcoming booking for
PP

PMA Concert - January 28th @8:50am



January-28-22
8:50 am (1 hour)



Auditorium

Reschedule

Cancel booking

New booking