

KEY LEGISLATION DATES FOR 2022

The following are several key dates related to the [School Act](#), [Financial Disclosure Act](#) and other orders which are pertinent to boards of education. These dates are also included in BCSTA's Planner. Refer to [BCSTA's public website](#) and our [member's site](#) for additional dates and deadlines.

January 1-15: Trustees and designated district officials must file statements of disclosure (*Financial Disclosure Act*, s 2(3))

February 15: Deadline for board to submit to the minister an estimate of the number of students who may be enrolled in educational programs provided by the board in the next school year (*School Act*, s 106.3(2))

March 15: Last day for board to submit to the minister: (a) the board's estimate of the debt service surplus or deficit it will experience in that fiscal year; and (b) any other information the minister requests respecting revenue or other financial matters (*School Act*, s 110(1))

March 15: Last day for the minister to establish and announce the amount of provincial funding to be paid to boards in the next fiscal year for the delivery and support of educational programs. (*School Act*, s 106.2)

March 30: Last day for the minister to prepare, approve and provide each board with an estimate of the board's debt service expenses for next fiscal year (*School Act*, s 110(2))

April 16: School referendum day (unless a different date is prescribed by the Lieutenant Governor in Council) (*School Act*, s 112(3))

April 27: Deadline for board to adopt a referendum bylaw if the board held a referendum approving the raising of money under section 112 of the *School Act* (*School Act*, s 112.1)

May 15: Deadline for board to remit to the government the annual practice fee of each teaching certificate holder employed by the board on April 30 and provide the minister the name of each certificate holder the board has paid for. (*School Act*, s 168.2(3))



June 30: Deadline for board to adopt annual budget for next fiscal year (*School Act*, s 113)

June 30: Deadline for board to publish schedule of fees and deposits required and make the schedule available to students and children registered under section 13 and their parents (*School Act*, s 82(6))

June 30: Deadline for the superintendent to notify the school district medical officer of the name, location, and projected enrollment of each school in the district in the following school year (*Support Services for Schools, School Act, Ministerial Order M149/89 s 6*)

June 30: First day for board to submit an annual enhancing student learning report to the minister (*Enhancing Student Learning Reporting, School Act, Ministerial Order M302/20 s 2*)

July 1: Deadline for board to establish and make public a schedule of specialty academy fees and International Baccalaureate program fees (*School Act*, s 82.1(5) and s 82.31(4))

September 15: Last day to prepare school district financial statements for the preceding fiscal year (*School Act*, s 157(2))

September 30: Last day for the secretary treasurer to forward to the minister a copy of the financial statements together with the auditor's report (*School Act*, s 157(5))

September 30: Last day for board to submit an annual enhancing student learning report to the minister (*Enhancing Student Learning Reporting, School Act, Ministerial Order M302/20*)

December 30: Deadline for financial statements to be signed by the board chair and secretary treasurer, and published for distribution to the public with the auditor's report submitted to the board under s 161(1)(d) (*School Act*, s 157(4))